



Aveiro Tech City Living Lab

**ANNEX III
Progress Report**



ANNEX III TEMPLATE FOR PROGRESS REPORT

(all reported data refer to the period from the beginning of the project until the date of delivery of the Report)

The progress report shall be delivered quarterly and shall report on the work done in the previous quarter, within 10 working days after the end of the respective quarter.

1. PROJECT IDENTIFICATION

Designation: Project Name

Name of project representative: Name of promoter or main project representative

Project start date: year/month/day

Deadline for this progress report: year/month/day

2. ACTIONS AND ACTIVITIES UNDERTAKEN (IN ACCORDANCE WITH THE WORK PLAN INCLUDED IN THE ACCEPTANCE STATEMENT)

Description of the work carried out for the development and implementation of the project, in accordance with the Work Plan included in the Acceptance Statement (i.e. it is intended that for each stage or activity in the project action schedule, a progress report will be made on its implementation, noting the duration of each stage

3. USE OF AVEIRO TECH CITY LIVING LAB (ATCLL) ASSETS

Description of how the assets made available in ATCLL were used and at what stages of project development.

4. RESULTS/OUTPUTS ACHIEVED

Description of how the assets made available in ATCLL were used and at what stages of project development.

5. CONSTRAINTS AND DIFFICULTIES ENCOUNTERED

Description of constraints to project development and implementation, especially those related to technical or support/endorsement limitations provided by the ATCLL organisation.

6. SUGGESTIONS

Suggestions for the improvement and development of ATCLL conditions - e.g. technology, support, organisation, etc.